

**APPENDIX B**

Maricopa County Public Defense Activity Sheet and Daily Activity Log

# MARICOPA COUNTY PUBLIC DEFENSE ACTIVITY SHEET



## I. CASE TYPE CODES – ADD “P” FOR PRIOR, DANGEROUS OR ON PROBATION/PAROLE, “J” FOR JUV. CHARGED AS ADULT

A. Adult Felony		C. Juvenile		F. Appeals (Add “A” for Anders, “S” for Issues)	
1	Potential or Actual Capital Case	11	Juvenile Felony	26	Felony Appeal
2	All Other Homicide	12	Juvenile Misdemeanor	27	Misdemeanor Appeal
3	Dangerous Crimes Against Children	13	Juvenile DUI	28	Juvenile Appeal
4	Class 2-3 Felony	14	Incorrigible	29	Plea PCR
5	DUI	15	Violation Of Probation	30	Trial PCR
6	Class 4-6 Felony	16	Sex Crimes	31	Special Action
7	Violation of Probation (without new charges)	17	Drug	32	Petition for Review
			<b>D. Dependency</b>	33	Mental Health Appeal
		18	Dependency		
		19	Severance		
					<b>G. Other</b>
	<b>B. Adult Misdemeanor</b>	20	Guardianship	34	Multiple Case Related – Adult
8	Class 1	21	Dependency Appeal	35	Multiple Case Related – Juvenile
9	Class 2-3		<b>E. Mental Health</b>	36	Multiple Case Related – Dependency
10	DUI	22	Court Ordered Evaluation	37	Multiple Case Related – Mental Health
		23	Annual Review	38	Multiple Case Related – Appeals
		24	Judicial Review	39	Trial Witness Representation
		25	LARC Matter	40	Non-Case Related

## II. ACTIVITY CODES – ADD “W” FOR ACTIVITIES PERFORMED WHILE WAITING

H. Adult In-Court		I. Juvenile In-Court		K. Mental Health In-Court		L. Appeals In-Court	
41	Initial Appearance/ Arraignment/Bench Warrant	60	Advisory	80	COE Hearing	90	Oral Argument
42	Preliminary Hearing	61	Warrant Hearing	81	Motion/Special Action	91	Evidentiary Hearing
43	Release Hearing	62	Mental Competency	82	COT Hearing/Submission/Review		
44	Pretrial Conference	63	Pre-Adjudication	83	AR Hearing		
45	Rule 11 – Competency	64	Pretrial Motions/Special Action	84	JR Hearing		
		65	Transfer Hearing	85	LARC Matter		
46	Settlement Conference	66	Adjudication		<b>M. Out-of-Court</b>		<b>N. Non-Case Related (Case Type 40)</b>
47	Pretrial Motions/Special Action	67	Disposition	100	Investigation	115	Professional Development (CLE)
48	Change of Plea	68	Restitution Hearing	101	Client Related Contact	116	Non-Case Related Admin.
49	Continuance Panel	69	Probation Violation Hearing	102	Case Preparation	117	Time Away From Work
50	Final Management Conference	70	Detention Review Hearing	103	Case Related Administration	118	Training/Mentoring
51	Trial	71	Placement Review Hearing	104	Social Services Activity	119	Community Service
52	Mitigation/ Sentencing/Restitution	72	Status Review Hearing	105	Legal Research		
53	Probation Violation Hearing	73	Drug Court	106	Conference with Supervisor/Colleague		
54	Drug/DUI Court		<b>J. Dependency In-Court</b>	107	Conf. with CA/AG, Prob./Parole Officer, Adverse Attorneys or Court Personnel		
55	Court Ordered Reviews/ Compliance Hearings	74	Hearing/Special Action	108	Case-Related Supervision		<b>O. Other</b>
56	Court Coverage	75	Mediation/Preliminary Protective Conference	109	Appeals: Brief writing	125	Multiple, Short Activities
		76	Trial	110	Appeals: Record/Transcript Review		
		77	Report & Review	111	Waiting in Court		
		78	Foster Care Review Board	112	Waiting at Jail/Correctional Facility		
		79	CPS Staffing	113	Case Related Travel		

## III. DISPOSITION CODES

B	Withdrawal
C	TASC Diversion/Deferred Prosecution
D	Dismissed
E	Sentence Following Plea
F	Trial - Acquitted/Sentenced Following Trial
G	Guilty Except Insane
H	Probation Violation: Revoked/Reinstated
J	Diversion
K	Other

## IV. SPECIAL DISPOSITION CODES

Juvenile	
L	Acquittal at Adjudication/Disposition
M	Transfer to Adult Court
N	Transfer to Another Jurisdiction
Dependency	
Q	New Dependency Filed
R	Severance Filed
T	Guardianship Filed
U	Dependency/Severance Appeal: Affirmed/Reversed/Remanded/Modified
Appeals	
V	Affirmed/Reversed/Remanded/Modified or Special Action Decision
W	PCR Petition Denied/Relief Granted
Mental Health	
X	Ordered for Treatment/Released From Evaluation/Not Evaluated/Guardian Apptd.

<b>MARICOPA COUNTY PUBLIC DEFENSE SYSTEM</b> <i>Daily Activity Log</i>
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**Date:**

**Attorney #:**

[illegible]

*Questions? Please e-mail us at [TSG@spangenberggroup.com](mailto:TSG@spangenberggroup.com) or call (800) 338-5684.*

<sup>1</sup> Add “P” for prior, dangerous or on probation/parole. Add “J” for juvenile charged as adult.

<sup>2</sup> Add “W” for activity performed while waiting in court or at a correctional facility.